MONTGOMERY PUBLIC SCHOOLS

DEPARTMENT OF INNOVATION AND TECHNOLOGY

APPLICATIONS ARE NOW BEING ACCEPTED FOR THE POSITION OF CHIEF TECHNOLOGY OFFICER

POSITION ANNOUNCEMENT
MARCH 28, 2023

MINIMUM QUALIFICATIONS

- Master's degree from an accredited four-year college or university in Education, Educational Administration, MIS, Computer Science, Information Technology or a related field;
- Current Alabama Teacher's Certification or higher;
- An endorsement in educational leadership/administration k-12 preferred;
- Technical Certification(s) required from at least one of the following: Microsoft, CompTIA or Cisco;
- Leadership experience in network/computer system management, hardware selection and deployment, system troubleshooting, and system maintenance;
- Demonstrated ability to communicate with and work well with all levels within the organization;
- Demonstrated effective management skills – leadership, planning, organization, budgeting, evaluation and effective communication;
- Minimum of five (5) years of management experience;
- Four (4) years in a technology related management role;
- Experience with Cloud-based solutions for business and education;
- Experience with Network, infrastructure, hardware and software management;
- Knowledge of Applicable Federal, State and District regulations and procedures;
- Previous experience with obtaining, and/or managing grant funded projects or equipment.

DUTIES AND RESPONSIBILITIES

- Conduct evaluations of key program initiatives as a means of informing the Superintendent as to the effectiveness of programming and recommendations for improvement. Communicate and collaborate with other administrators, district personnel, outside organizations, vendors, contractors and members of the public to coordinate activities and programs, resolve issues and conflicts, exchange information and determine functions needing technological enhancements or changes.
- Develop and implement strategies to ensure equitable access to appropriate digital tools and resources to meet the needs of all learners.
- Coordinate the implementation of the District's student and staff data management systems, to include staff training related to the implementation of data management systems.
- Direct the day-to-day operations and work processes of the District's Department of Innovation and Technology, including network and infrastructure, telecommunications, applications, help desk and desktop

support, data infrastructure, project management and related areas.
- Collaborate with the Department of Academics and Accountability and other departments to design and
implement investments, strategies and application in technology.
- Develop and implement a strong staffing strategy for the Department of Innovation and Technology to include recruiting, developing and motivating staff.
- Plan, organize, control and direct technology operations and support services in the areas of education and computer technology, connecting technology into the classroom, telecommunications, network support, applications management, district printing/media services, customer support, work flow monitoring and productivity assessment.
- Conduct and attend meetings and present information and reports to various groups.
- Direct the development and implementation of strategic and overall operating plans for technology.
- Ensure appropriate equipment, materials and resources are available to meet district technology needs and goals.
- Coordinate the review and evaluation of key program initiatives for effectiveness and make recommendations for improvement.
- Review and evaluate information technology functions, systems, and equipment and make recommendations for procurement and enhancement of computer hardware, software and technology services.
- Ensure the security of the information systems, communications network and equipment. Supervise, evaluate and hold accountable the performance and professionalism of assigned staff.
- Coordinate the administration and implementation of District, State and Federal planning and accountability measures, goal and target-setting processes, and school development and implement site plans.
- Perform other duties/tasks consistent with the goals and objectives of this position.

SALARY: $123,561-$149,786
WORK TERM: 12 Month
EFFECTIVE DATE: 2023-2024 School Year
CLOSING DATE: Until Filled

HOW TO APPLY: All applicants should apply through Ray & Associates using the following link: https://portal.rayassoc.com/job-details.php?ID=657.

SPECIAL NOTE: The person selected for this position must agree to a background check, be fingerprinted, and pay a $50.25 fee. This is required by law.

ANNOUNCEMENT: